

# TRANSCRIPTS

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## Official Transcripts

The official transcript includes the complete undergraduate and graduate academic record of courses taken at all campus locations or divisions of the University of Colorado. It contains the signature of the registrar and the official seal of the university.

Official transcripts with posted grades for any given semester are available approximately one week after final exams. A transcript on which a degree is to be recorded is available approximately six weeks after final exams.

For Denver Campus students, transcripts may be ordered through the online ordering portal by visiting [www.ucdenver.edu/transcripts](http://www.ucdenver.edu/transcripts) (<http://www.ucdenver.edu/transcripts/>).

Colorado law allows domestic students with a past due balance to send their transcript to a school or employer only. Students can contact the Registrar's Office for further instructions. International students that have a past due balance to the university will not be granted a transcript.

Transcripts are prepared when a student submits an order online. The official PDF transcript is delivered within 24 hours, and mailed transcripts are processed within one business day. Rush service is available and processed within one business day.