WITHDRAW

From census until the 10th week of classes, a student may withdraw from most courses using the UCD Access Portal.

Students may be financially responsible for part or all tuition and fees for any class drops or withdrawals and drops or withdrawals may lead to adjustments to financial aid/awards packages, Department of Veteran Affairs education benefits, or other eligibility/benefits that are dependent upon enrollment status. Class drops or withdrawals may impact immigration status for international students. A W grade appears on the transcript after published deadlines. Contact the Registrar’s Office with questions about class drops or withdrawals.

School/College Specific Policy

College of Arts & Media (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/#policiestext)

Administrative Drop Policy

An administrative drop is processed by university officials in the registrar’s office by approval of a school/college dean’s office. A student may be administratively dropped from one or more classes or withdrawn from all classes for any of the following reasons:

• failure to meet certain preconditions, including but not limited to:
  • class cancellations
  • failure to meet course prerequisites
• whenever the safety of the student, faculty member or other students in a course would be jeopardized
• academic suspension, including but not limited to failure to attain or maintain a required GPA
• as a potential sanction for a violation of the code of student conduct
• disruptive behavior determined by the chair and/or associate dean or Office of Student Conduct and Community Standards to be detrimental to the progress of the course and the education of other students

School/College Specific Policy

Business School (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/business-school/#policiestext)

COLLEGE OF ARTS & MEDIA (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/#policiestext)

College of Liberal Arts and Sciences (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-liberal-arts-sciences/#policiestext)

Outstanding Debt/Administrative Drop Policy

Students who owe a past due debt to the university in excess of $300 will be administratively dropped from any future terms if past due amount is not paid in full before the Friday prior to the first day of classes of the next term.

Retroactive Drop/Withdrawal

School/College Specific Policy

College of Arts & Media (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/#policiestext)

College of Engineering, Design and Computing (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-engineering-design-computing/#policiestext)

COLLEGE OF LIBERAL ARTS AND SCIENCES (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-liberal-arts-sciences/#policiestext)

To Withdraw from CU Denver

To withdraw from the University of Colorado Denver, students must withdraw from all courses for the semester. Through the 10th week of the semester (4th week for summer semester), students can withdraw from most classes through the UCD Access Portal. If unable to withdraw in UCDAccess, students should contact their student advisor. At the start of the 11th week (5th week for summer semester) through the Wednesday before finals week, students submit a Late Withdrawal Petition (https://www.ucdenver.edu/registrar/student-resources/forms/) to their home college. After the Wednesday before finals week, students submit a Retroactive Withdrawal Petition to their home college. See the Academic Calendar (https://www.ucdenver.edu/student/registration-planning/academic-calendars/) for all withdrawal deadlines.

If the Late Withdrawal or Retroactive Withdrawal petition is approved, students are withdrawn from the courses indicated on the petition and a grade of W is recorded on their academic record. If the Late Withdrawal or Retroactive Withdrawal petition is not approved, students remain enrolled in the course.

Prior to the census date (see Academic Calendar (https://www.ucdenver.edu/student/registration-planning/academic-calendars/)), withdrawn classes are not recorded on the student’s academic record. After census date, withdrawn courses are recorded on the student’s academic record with a grade of W. A student who stops attending classes without officially withdrawing from classes will receive grades based on the work they completed in the course, according to course and college specific grading policies.

Medical Withdrawal

A student who wishes to withdraw under the Medical Withdrawal Policy must withdraw from all classes. Additionally, international students must contact their assigned International Services Specialist to discuss visa implications associated with withdrawing. Students seeking to withdraw for non-medical reasons will need to review the withdrawal policies and procedures for their respective school or college. For more information, see The Office of Case Management (https://www.ucdenver.edu/student/health-wellness/case-management/).