Records and Registration

Office of the Registrar
Associate Vice Chancellor for Student Enrollment Operations & Compliance and University Registrar: Carrie John
Director of Registrar Services: Cindy Justice
Office: Student Commons Building, Suite 5005
Telephone: 303-315-2600
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E-mail: registrar@ucdenver.edu
Website: www.ucdenver.edu/Registrar (http://www.ucdenver.edu/Registrar/)

Overview
CU Denver offers students a completely online system of planning their schedules and registering for classes. As a student, you are responsible for knowing the deadlines, rules, regulations, course loads, prerequisites and policies of the university, as well as those of the college or school in which you are enrolled, all of which is provided within this online catalog. Please refer to the Academic Policies section for more specific information related to records and registration.

Students should review the sections of this catalog that describe in detail the academic programs available at the Denver Campus.

The registrar’s office will send an e-mail message to the student’s university-assigned e-mail address, inviting the student to register, including registration information and a registration time assignment. Registration is by time assignment only. Students may register via the web on or after their assigned time.

Services offered include:
• Academic Calendar
• Catalog
• Degree Audit
• Diplomas
• Enrollment Verification
• Grades and Academic Standing
• Name and Record Update Form
• Registration including Inter-Campus and Inter-Institutional
• Residency Petition Forms for Continuing Students
• Schedule Adjustment Forms
• Transfer Credit Evaluation
• Transcripts

Academic Calendar
Consult the official CU Denver Academic Calendar to determine when registration will open and close for each term. CU Denver academic calendars for upcoming semesters can be found here (http://www.ucdenver.edu/student/registration-planning/academic-calendars/) and here (http://www.ucdenver.edu/student/registration-planning/academic-calendars/).
Release of Confidential Information Form to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.