

GRADING SYSTEM

The instructor is responsible for whatever grade symbol (e.g., A, B, C, D, F, I or IP) is to be assigned. Special symbols (NC and W) are indications of registration or grade status and are not assigned by the instructor. Pass/fail designations are not assigned by the instructor but are automatically converted by the grade application system, as explained under "Pass/Fail Procedure."

| Standard Grades | Quality Points |
|------------------------------|----------------|
| A = superior/excellent | 4.000 |
| A(-) = | 3.700 |
| B(+) = | 3.300 |
| B = good/better than average | 3.000 |
| B(-) = | 2.700 |
| C(+) = | 2.300 |
| C = competent/average | 2.000 |
| C(-) = | 1.700 |
| D(+) = | 1.300 |
| D = | 1.000 |
| D(-) = minimum passing | 0.700 |
| F = failing | 0 |

Note: Instructors may, at their discretion, use the **plus/minus** system but are not required to do so.

| Grade | Explanation |
|------------------|--|
| I | Incomplete - converted to an F if not completed within one year |
| IP | in progress thesis at the graduate level only |
| P/F ¹ | Pass/Fail - P grade is included in the GPA; the F grade is included |
| H/P/F | Honors/Pass/Fail - intended for honors courses; semester hours count toward the degree but are not included in the GPA |
| NC | Indicates registration on a no-credit basis |
| W | Indicates withdrawal without credit |

¹ Up to 16 hours of pass/fail course work may be credited toward a bachelors degree.

Pass/Fail

- Students who wish to request a course be graded on a pass/fail basis (or to revert from pass/fail to graded status) may do so up until the tenth week of the term for 16-week fall or spring session, or until the withdraw deadline of the eight-week or five-week fall or spring session, or summer session.
- Up to 16 semester hours of course work may be taken on a pass/fail basis and credited toward the bachelor's degree. Only six hours of course work may be taken pass/fail in any given semester. (**Note:** Individual schools and colleges may have additional restrictions as to pass/fail credits. See the accompanying chart for an overview.)
- Instructors will not be informed of pass/fail registration. All students who register for a pass/fail appear on the regular class roster, and a normal letter grade is assigned by the professor. When grades are received in the Registrar's Office, those registrations with a pass/

fail designation are automatically converted by the grade application system. Courses taken pass/fail will be included in hours toward graduation. Grades of C- and above convert to P+. Grades of D+, D, and D- convert to grades of P. Pass grades (P+ and P) are not included in a student's GPA. An F grade in a course taken pass/fail will be included in the GPA.

- Pass/fail registration records are maintained by the Registrar's Office.
- Exceptions to the pass/fail regulations are permitted for specified courses offered by the School of Education & Human Development, the extended studies programs and study abroad programs.
- Graduate degree students can exercise the pass/fail option for undergraduate courses only. A grade of P+ or P will not be acceptable for graduate credit to satisfy any Graduate School requirement.

Students who register for a course on a pass/fail basis may not later (after the stated deadline) decide to receive a letter grade.

Notes:

- In the event of a transfer, the receiving institution may not accept a P+ grade for transfer credit.
- The pass/fail grading basis is subject to changing as APS 1025 is currently being reviewed.

School/College Specific Policy

BUSINESS SCHOOL (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/business-school/#policiestext>)
 College of Architecture and Planning (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-architecture-planning/#policiestext>)
 COLLEGE OF ARTS & MEDIA (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/#policiestext>)
 COLLEGE OF ENGINEERING, DESIGN AND COMPUTING (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-engineering-design-computing/#policiestext>)
 COLLEGE OF LIBERAL ARTS AND SCIENCES (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-liberal-arts-sciences/#policiestext>)
 School of Education and Human Development (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/school-education-human-development/#policiestext>)
 School of Public Affairs (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/school-public-affairs/#policiestext>)

No Credit

Students may register for a course on a no-credit basis with the consent of their instructor and the dean of their school or college. No grade or credit is awarded. The transcript reflects the name of the course taken and an N/C notation.

School/College Specific Policy

BUSINESS SCHOOL (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/business-school/#policiestext>)

COLLEGE OF ARTS & MEDIA (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/#policiestext>)

COLLEGE OF ENGINEERING, DESIGN AND COMPUTING (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-engineering-design-computing/#policiestext>)

Incomplete Grade

An I is an incomplete grade. Policies with respect to I grades are available in the individual college and school dean's offices.

An I is given only when students, for reasons beyond their control, have been unable to complete course requirements. A substantial amount of work must have been satisfactorily completed before approval for such a grade is given.

The instructor who assigns an I sets the conditions under which the course work can be completed and the time limit for its completion. The student is expected to complete the requirements by the established deadline and not retake the entire course.

It is the instructor's and/or the student's decision whether a course should be retaken. If a course is retaken, it must be completed on the Denver Campus or in extended studies classes. The student must re-register for the course and pay the appropriate tuition.

The final grade (earned by completing the course requirements or by retaking the course) does not result in deletion of the I from the transcript. A second entry is posted on the transcript to show the final grade for the course, with a notation that the course was 'originally graded as I.'

At the end of one year, I grades for courses that are not completed or repeated are changed to an F.

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COLLEGE OF ENGINEERING, DESIGN AND COMPUTING (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-engineering-design-computing/#policiestext>)

COLLEGE OF LIBERAL ARTS AND SCIENCES (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-liberal-arts-sciences/#policiestext>)

SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT (<http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/school-education-human-development/#policiestext>)