COLLEGE OF ARTS & MEDIA

Leadership

Dean
Laurence D. Kaptain, DMA and FRSA

Associate Dean
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Contacts

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National Center for Media Forensics:
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Overview

Mission
Our mission is to effect change by preparing students to successfully pursue their passions.

Our students acquire the skills they need to excel in an academically rigorous, experiential learning environment energized by creative exchange, real-world experience and diversity of voice.

Core Values

Creative Excellence - Academic and artistic rigor, creativity and innovation are bedrock principles of the CAM community and the cornerstone of how we define excellence. As champions of creative excellence in art marking and artistic expression we support risk-taking, intellectual freedom and social responsibility.

Discovery - We believe in a culture of shared discovery. Our students learn by doing, and as emerging peers, are important contributors to the knowledge exchange. We value rigorous investigation, critical thinking, diversity, collaboration and invention.

Denver - We are committed to learning both inside and outside the classroom. The accessibility, diversity and cultural energy of Denver make CAM a better place to teach, work and learn. We strive to offer reciprocal experiences to the citizens of this great city and pay it forward by extending our reach and impact in the global community.

Facilities

CAM is constantly working to enhance and add to its facilities; see below for just some of the resources.

National Center for Media Forensics Facilities
- Computer lab featuring multimedia analysis and processing software such as Cognitech, Ocean Systems, DAC, Agnitio, iZotope Rx Advanced, Adobe Creative Cloud, MATLAB, EnCase, Cellebrite and Cedar Cambridge hardware/software systems
- Security DVR and camera lab
- Graduate student workstations accessible from anywhere in the world via Remote Desktop Connection
- ENF (Electric Network Frequency) databases around the US

College of Arts & Media Departments and Programs

- Music & Entertainment Industry Studies (http://catalog.ucdenver.edu/cu-denver/graduate/schools-colleges-departments/college-arts-media/music-entertainment-industry-studies/)
- Media Forensics, MS (http://catalog.ucdenver.edu/cu-denver/graduate/schools-colleges-departments/college-arts-media/music-entertainment-industry-studies/media-forensics-emphasis-ms/)
- Recording Arts, MSRA (http://catalog.ucdenver.edu/cu-denver/graduate/schools-colleges-departments/college-arts-media/music-entertainment-industry-studies/recording-arts-msra/)

CAM also offers a wide range of undergraduate degree options. Please see the Undergraduate Catalog (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-arts-media/) or contact CAM@ucdenver.edu for more information.

College of Arts & Media Policies

Please see the Academic Policies (http://catalog.ucdenver.edu/cu-denver/graduate/graduate-school-policies-procedures/) and the Information for Graduate Students (http://catalog.ucdenver.edu/cu-denver/graduate/information-graduate-students/) pages of this catalog for academic policies that apply to all students at the university. The policies that follow apply specifically to all graduate students in the College of Arts & Media. Contact recording arts or media forensics programs with any questions about these or other college/university policies.

Students must also follow the policies outlined in the Graduate School Policies and Procedures. Visit the Academic Policies (http://catalog.ucdenver.edu/cu-denver/graduate/graduate-school-policies-procedures/) page in this catalog and click on the link to access this reference.

Adding/Withdrawing from Courses After Census
Students wishing to add or withdraw from a full-term course after the semester add/drop deadline (census) should contact the National Center for Media Forensics (ncmf@ucdenver.edu) or their program for guidelines and instructions.
Grade Appeals
For College of Arts & Media courses:

- When a student has questions or concerns regarding academic issues such as project grades, final grades, attendance policies, etc., the student is encouraged to speak directly with the faculty member teaching the course.
- If resolution or clarity of understanding is not reached, the following procedure should be followed:
  - The student contacts the chair of the department offering the course to discuss the concerns and his/her point of view.
  - The department chair speaks with the faculty member to ascertain the faculty member’s point of view.
  - The department chair facilitates a meeting between the student and faculty member to discuss the issue.
  - If the student still has concerns after completion of these procedures, the student should contact the College of Arts & Media associate dean of academic and student affairs.

Incompletes
The College of Arts & Media has strict policies for granting incomplete grades. They include but are not limited to the following:

- Reason for incomplete must be a verifiable circumstance beyond the student’s control that made completion of the course impossible. The student must provide documentation.
- The majority of course requirements (75 percent) must have been completed with a passing grade to be eligible for an incomplete (B (3.0) for courses toward recording arts; B- (2.7) for courses toward media forensics).
  - Whether the student has successfully completed 75% of the course with a passing grade is determined by the instructor and based on the requirements listed in the syllabus.
- CAM course completion agreement must be signed by both the instructor and student, with final approval by the dean’s/advising office.
- All course work must be completed within one calendar year of the end of the original course, unless an earlier deadline is specified.
  - The final grade (earned by completing the course requirements) does not result in deletion of the incomplete (I) from the transcript. A second entry is posted on the transcript to show the final grade for the course, with a notation that the course was ‘Originally graded as Incomplete.’
  - At the end of one year, I grades for courses that are not completed will automatically revert to an F.
- Requests for a retroactive change from a letter grade to an incomplete will not be considered.

The student is responsible for requesting an incomplete grade and submitting all of the appropriate paperwork and obtaining approvals. Please contact the program for additional information.

Curricular Changes and Course Substitutions
Graduate students fall under the degree requirements that were in place when they first enrolled in their programs. If a program revises its curriculum, students have the option of following their original degree requirements or the revised curriculum. Courses under the original requirements may no longer be taught or may not be available for a set duration. In this case, the department faculty will approve reasonable course substitutions.