UNIVERSITY AND CAMPUS POLICIES

University System Policies

Phone: 303-860-5711
Website: https://www.cu.edu/ope

The University of Colorado System Office of Policy and Efficiency (https://www.cu.edu/ope) - with input from system and campus policy owners - develops, oversees and maintains the University’s system wide policy-making process. This office also facilitates the development, review, approval, and maintenance of University-wide policies.

Policies include:

- Intercampus Enrollment and Tuition
- Adopting Standards for Intercampus Transfer of Credits
- Sexual Misconduct, Intimate Partner Violence, and Stalking
- Digital Accessibility
- Uniform Grading Policy

Campus Policies

Phone: 303-315-2102
Email: policy@ucdenver.edu
Website: http://www.ucdenver.edu/policies

The Campus Policy Office resides in the Provost Office. This office oversees all development, coordination, management, rescissions and archives for all CU Denver and CU Anschutz campus policies.

Policies include:

- Academic Standing for Undergraduates
- Academic Internships
- Denver Campus Enrollment and Billing
- Four-Year Graduation Guarantee
- Grade Forgiveness
- International Travel Policy for Students
- Transferring Undergraduate Credit

Academic Integrity And Discipline Policies

CU Denver defines academic misconduct and sets forth a uniform process for handling allegations of student academic misconduct at CU Denver. As members of the CU Denver community, students are expected to know, understand, and comply with the standards of the University and to accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct in completing all forms of academic work at the university. In particular, students must refrain from academic misconduct, defined in the policy as:

1. a student’s use of unauthorized assistance with intent to deceive an instructor or other person who is assigned to evaluate the student’s work in meeting course and degree requirements, or

2. actions that interfere with the ability of the instructor to fairly judge the work of the student or other students.

Academic integrity standards assist in promoting an academically sound, fair, and respectful community. CU Denver views the Academic Integrity process set forth in this policy as a learning experience that can result in growth and personal understanding of one’s responsibilities and privileges within both the CU Denver community and the greater community. All students must adhere to these standards. Students who allegedly violate these standards and commit academic misconduct will be subject to the procedures described in this policy. Academic dishonesty is academic in nature, and students are encouraged to contact their academic advisor for details of the campus policy and procedures centered on the academic integrity policy.

Forms of Academic Dishonesty (Refer to Campus Policy 7050 for full policy (http://www.ucdenver.edu/policies/))

Students are expected to know, understand and comply with the ethical standards of the university. Academic dishonesty is defined as a student’s use of unauthorized assistance with intent to deceive an instructor or other such people who may be assigned to evaluate the student’s work in meeting course and degree requirements. Examples of academic dishonesty include, but are not limited to the following:

1. **Plagiarism**

   Plagiarism is the use of another person's distinctive ideas or words without acknowledgment. The incorporation of another person's work into one's own requires appropriate identification, regardless of the means of appropriation.

2. **Cheating**

   Cheating involves the possession, communication or use of information, materials, notes, study aids or other devices not authorized by the instructor in an academic exercise or communication with another person during such an exercise for the purpose of obtaining or providing unauthorized information or materials.

3. **Fabrication and Falsification**

   Fabrication involves inventing or counterfeiting information, i.e., creating results not obtained in a study or laboratory experiment. Falsification, on the other hand, involves the deliberate alteration or changing of results to suit one’s needs in an experiment or other academic or creative exercises.

4. **Multiple Submissions**

   This is the submission of academic work for which academic credit has already been earned, when such submission is made without instructor authorization.

5. **Misuse of Academic Materials**

   The misuse of academic materials includes but is not limited to the following: stealing or destroying library or reference materials, computer programs, another student’s notes or materials or illegitimate possession of examination materials, forgery, falsification of university documents.
6. **Complicity in Academic Dishonesty**

Complicity involves knowingly allowing or contributing to another’s academic misconduct.

**School/College Specific Policy**

**Business School** (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/business-school/#policiestext)

**College of Engineering, Design and Computing** (http://catalog.ucdenver.edu/cu-denver/undergraduate/schools-colleges-departments/college-engineering-design-computing/#policiestext)

**College of Liberal Arts and Sciences**

**Disruptive Student Behavior**

Students are required to adhere to the behavioral standards listed in the Student Code of Conduct and the course syllabus and to refrain from disrupting classes and other academic settings.

What Constitutes Disruption? "Disruption," as applied to the academic setting, is defined as behavior a reasonable faculty member would view as interfering with normal academic functions (teaching, learning, and research). Examples include, but are not limited to: persistently speaking without being recognized, persistently interrupting other speakers, behavior which distracts the class from the subject matter or discussion, personal insults to the faculty member or other students, abusive behavior (as identified in the CU Denver Student Code of Conduct), refusal to comply with faculty direction, or verbal or physical threats.

Disagreement with the course instructor or other students, during times when the instructor permits open discussion, is not in itself disruptive behavior and is not necessarily prohibited.

Some students engaging in disruptive behavior may have developmental or other related disabilities. Although such students may be considered to have disabilities and to have protections under the Americans with Disabilities Act and the Rehabilitation Act, these students are held to the same standards of conduct and behavior as any other student. Faculty are asked to refer students to any of the resources listed at the end of this policy statement as appropriate.

Where this policy conflicts with the Student Code of Conduct, this policy will prevail with regard to disruptive behavior in the academic setting.

Please refer to Policy 7004 for the full policy (http://www.ucdenver.edu/policies/).

**Email Account**

Email is an official means for communication within CU Denver. Therefore, CU Denver has the right to send communications to students/staff/faculty via email and the right to expect that those communications will be received and read in a timely fashion.

**FERPA: Family Educational Rights and Privacy Act**

FERPA is a federal privacy law that protects students’ educational records. Under this law, students have three primary rights:

- Inspect and review their education records.
- Seek to amend incorrect education records.
- Have some control over the disclosure of information from their education record.

FERPA directory information is information contained in a student’s education record that generally would not be considered harmful or an invasion of privacy if disclosed. Under current CU Denver policy, the following information is designated as directory information:

- Student name. If provided, a preferred name will be used when there is not a documented business or legal reason to provide a student’s primary name. Students may also select a diploma name for graduation and commencement materials.
- Hometown (city, state).
- Campus email address.¹
- Dates of attendance.
- Previous educational institutions attended.
- School/college or division of enrollment.
- Majors, minors and field of study.
- Classification level (e.g., freshman, sophomore, graduate student).
- University-recognized honors and awards.
- Degree status (e.g. expected graduation date and/or conferral dates/terms).
- Enrollment status.
- Employment related to student status (e.g. teaching assistant, resident assistant or work-study) and dates for positions held.
- Participation in officially recognized activities/sports, including height and weight of athletes.
- Photos and videos taken or maintained by the university.

¹ Campus email addresses are only disclosed to requestors who agree not to use them for solicitation.

Although these items are designated by CU Denver as directory information, only a limited amount of this information is routinely disclosed by CU Denver university officials. The university retains the discretion to refuse disclosure of directory information if it believes such disclosure would be an infringement on student privacy rights.

Students may ask the University not to publicly disclose directory information. Be aware, however, if you are seeking employment, the Registrar’s Office cannot release your enrollment, degree status or major to anyone unless you come to the Registrar’s Office with a photo ID.

Forms to prevent disclosure of directory information can be obtained at the Registrar’s Office, located in the Student Commons Building, or via the Registrar’s website at www.ucdenver.edu/registrar (http://www.ucdenver.edu/registrar/).

Information that is never released without your consent includes grades, tuition/fees owed, financial aid, etc. If you would like to give permission to someone else to have access to that information, you can submit a Release of Confidential Information Form to the Office of the Registrar. This form also must be submitted in person.

More information about FERPA can be found in the University Catalog. If you have questions regarding your rights under FERPA, please contact the Office of the Registrar.

**Denver Campus:**

**Phone:** 303-315-2600

**Fax:** 303-315-2550
Student Bill of Rights

The University of Colorado Denver subscribes to the Student Bill of Rights as defined in 23-1-125 of the Colorado Revised Statutes. Students enrolled in public institutions of higher education shall have the following rights:

1. Students should be able to complete their associate of arts and associate of science degree programs in no more than sixty credit hours or their baccalaureate programs in no more than one hundred twenty credit hours unless there are additional degree requirements recognized by the commission;
2. A student can sign a two-year or four-year graduation agreement that formalizes a plan for that student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the commission;
3. Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees;
4. Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education;
5. Students, upon completion of core general education courses, regardless of the delivery method, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education;
6. Students have a right to know if courses from one or more public higher education institutions satisfy the students' degree requirements;
7. A student's credit for the completion of the core requirements and core courses shall not expire for ten years from the date of initial enrollment and shall be transferable.

Student Code of Conduct

The complete Code of Conduct, including a detailed explanation of the conduct process and sanctions, can be found online on the Student Conduct and Community Standards website (https://www.ucdenver.edu/student/health-wellness/student-conduct/) with the full policy here (https://www1.ucdenver.edu/docs/librariesprovider122/health-and-wellness/cu-denver-student-code-of-conduct—final-with-suspension-update-9-16-20.pdf?sfvrsn=4d0ea7b9_2).

You can also visit the Student Conduct and Community Standards office in the Tivoli Student Union Room 309.

Article 7, Part B of the Laws of the Regents (https://www.cu.edu/regents/ regent-laws/) requires each campus to develop a student code of conduct and related processes. The Dean of Students is the designated authority to establish and enforce the CU Denver Student Code of Conduct. Any questions regarding interpretation of this document or any of its provisions should be directed to the Dean of Students or their designee for final determination.

The Dean of Students and/or their designee shall appoint student Conduct Educators and Appeal Readers. The Director of Student Conduct and Community Standards or their designee shall determine which Conduct Educator shall be assigned to hear each matter.
4. Attending classes or university functions under the influence of alcohol
5. Bullying: Engaging in severe aggressive behavior likely to intimidate or intentionally harm, control, or diminish another person, physically or mentally
6. Cyberbullying: Tormenting, threatening, harassing, humiliating, embarrassing, or otherwise targeting another person by an individual using the internet, interactive and digital technologies, or mobile telephones
7. Disruption: Materially and substantially interfering with, obstructing, or disrupting a normal university activity, including, but not limited to:
   a. Behavior resulting in injury to persons or damage to property on the campus
   b. Interference, obstruction, or disruption of the freedom of movement of students or other members of the university community and their guests
8. Driving Under the Influence: Driving under the influence of, or while one's ability is impaired by, alcohol, marijuana, or other illicit or prescription drugs
9. Failure to Comply: Failing to comply with the direction of employees of CU Denver, CU Denver Housing & Dining, and AHEC who are performing their duties
10. Failure to Report: Failing to report the behavior of another individual/student when that behavior may be a violation of any local, state, federal, or university law, policy, or regulation including, but not limited to, the CU Denver Student Code of Conduct, the CU Denver Housing & Dining Handbook, or other AHEC or university policies
11. False Information: Providing false or misleading information, including, but not limited to:
    a. Making a false statement to emergency responders or an employee of CU Denver, CU Denver Housing & Dining, and AHEC who is performing their duties
    b. Using a false identification or the identification of another to gain entrance to a facility or business
    c. Forging, altering, falsifying, or misusing documents or records
    d. Using or possessing forged, altered, or false documents or records
12. Fighting: Assaulting another person, being involved in a fight or brawl, or physically harming another person
13. Fire Safety: Violating local, state, federal, or campus fire policy, including, but not limited to:
    a. Intentionally or recklessly causing a fire
    b. Tampering with, impairing, disabling, or misusing fire protection systems such as smoke detectors, fire extinguishers, sprinklers, and alarms
    c. Failing to evacuate a university controlled building during a fire alarm
    d. Improper use of university safety equipment
14. Hazing: Engaging in or planning any act, typically associated with belonging to a group of peers, which may produce, or is intended to produce, mental or physical discomfort, embarrassment, harassment, or ridicule, or any acts which are humiliating, intimidating, or demeaning, or that endanger the health and safety of another person, including, but not limited to:
    a. Paddling in any form
    b. Inducement of excessive fatigue
    c. Required exercise inconsistent with the mission of the organization, team, or group
    d. Physical or psychological shocks
    e. Personal servitude
    f. Forced or coerced consumption
    g. Forced or coerced engagement in public stunts, morally degrading or humiliating games and activities, drinking games, late work sessions, other unorganized activities, and other obligations that interfere with scholastic pursuits NOTE: See Appendix 4 – Colorado Law Regarding Hazing
15. Illicit Drugs: Violating any local, state, federal, or university law, policy, or regulation pertaining to federally illegal drugs other than marijuana, including, but not limited to:
    a. Manufacturing, selling, providing, using, or possessing federally illegal drugs other than marijuana
    b. Being in the presence of federally illegal drugs other than marijuana or drug paraphernalia when knowledge of the drugs or drug paraphernalia is reasonable
    c. Attending classes or university functions under the influence of federally illegal drugs other than marijuana NOTE: See Section G.17 for marijuana
16. Inhalants: Using household or industrial chemicals in a manner not intended by the manufacturer with the intention of getting high
    a. Also known as huffing, sniffing, or bagging
17. Marijuana: Violating any local, state, federal, or university law, policy, or regulation pertaining to marijuana, including, but not limited to:
    a. Manufacturing, selling, or providing marijuana without authorization or to an individual(s) under the age of 21
    b. Possessing or using marijuana or drug paraphernalia while under the age of 21
    c. Possessing or using marijuana, including medical marijuana, or drug paraphernalia on campus, regardless of age
    d. Being in the presence of marijuana, marijuana use, or drug paraphernalia that violates policy when knowledge of the marijuana, marijuana use, or drug paraphernalia is reasonable
18. Attending classes or university functions under the influence of marijuana
19. Prescription Drugs: Violating any local, state, federal, or university law, policy, or regulation pertaining to prescription drugs, including, but not limited to:
    a. Manufacturing, selling, or providing prescription drugs
    b. Possessing or using prescription drugs prescribed to another
    c. Using prescription drugs in a manner not prescribed
20. Property Damage: Intentionally or recklessly damaging property that belongs to the university, an organization, or another person
21. Public Exposure: Deliberately and publicly exposing one's intimate body parts including, but not limited to:
    a. Public urination and defecation
    b. Mooning
    c. Public sex acts
22. Retaliation: Engaging in retaliatory acts against another person
23. Rioting: Engaging in, inciting, or arming someone for a riot or public disturbance NOTE: See Appendix 5 – Colorado Law Regarding Riots
24. Theft: Taking property of another without permission or possessing property known to be stolen, even with the intent to return the property
25. Threats: Threatening the health or safety of a person(s) that, based on a reasonable person standard, would cause the impacted person(s) distress
26. Unauthorized Presence or Access: Entering into, exiting from, being present in, or accessing property, including, but not limited to, buildings, vehicles, 12 belongings, and digital accounts and systems, that belongs to the university, an organization, or another person without authorization
27. Unauthorized Recording: Making an audio and/or visual recording of another person without the person’s expressed permission when such recording could, based on a reasonable person standard, cause the impacted person(s) substantial emotional distress and the storing, sharing, or distribution of such recordings by any means
28. Violation of Law, Policy, or Regulation: Violating any local, state, federal, or university law, policy or regulation; which includes but is not limited to noncompliance with a public health order
29. Violating the CU Denver Housing & Dining Resident Handbook: Engaging in any act or acts that violate any policy or procedure listed in the CU Denver Housing & Dining Resident Handbook while on Lynx Crossing property, regardless of individual student’s status as a resident or guest
30. Weapon: Possessing firearms, explosives, fireworks, incendiary devices, ammunition, or other weapons on campus except as permitted by law, or the possession of a harmless instrument designed to look like a firearm, explosive, or dangerous weapon with the intent to cause fear in or assault to another person
   a. NOTE: See Regents Policy 14i (https://www.cu.edu/regents/policy-14i-weapons-control/)
      i. Students, faculty, and staff possessing a valid Concealed Handgun Permit are allowed to carry concealed handguns on campus in accordance with the law.
      ii. CU Denver Housing & Dining does not permit handguns regardless of an individual’s possession of a Concealed Handgun Permit.

Student Right-to-Know and Disclosure Information

As a prospective or continuing student at the University of Colorado Denver | Anschutz Medical Campus you have a right to certain information that the university is required by law to provide. Much of that information is safety related or financial in nature, but other broad categories are included such as graduation rates and the various costs associated with attending CU Denver or CU Anschutz.

Current federal regulations require that institutions of higher education disclose such information and make it readily available to current and prospective students. The Higher Education Opportunity Act of 2008 requires institutions to provide a list of the information to which students are entitled with instructions on who to contact to obtain more information.

Please review your respective campus Student Right to Know webpage for more information.

Denver Campus Student Right to Know website: https://www.ucdenver.edu/student/records/policies/right-to-know (https://www.ucdenver.edu/student/records/policies/right-to-know/)
Anschutz Medical Campus Student Right to Know website: https://www.cuanschutz.edu/student/resources/right-to-know (https://www.cuanschutz.edu/student/resources/right-to-know)

Academic Resources

Copyright Infringement
Our community respects the intellectual property of others (i.e. the work or product of faculty, staff, and students). Users of our intellectual property are encouraged to learn about copyright law, fair use, peer-to-peer file sharing, and penalties.


Copyright Resources (https://content.cu.edu/digitallibrary/copyright.html)

HIPAA Compliance
The University of Colorado Denver is a Hybrid Covered Entity (HCE) under the Health Insurance Portability and Accountability Act (HIPAA). While the University’s activities are primarily under the Federal Educational Rights and Privacy Act (FERPA), parts of University carry on health care activities. Learn more about the University’s HIPAA Hybrid Entity Designation (https://www.cu.edu/ope/aps/5055/).

State Authorization
The University of Colorado Denver has been approved to participate in the National Council for State Authorization Reciprocity Agreements (https://nc-sara.org/) and is authorized to provide education to students located outside of Colorado. Learn more about State Authorization (https://www.ucdenver.edu/state-authorization/) and professional licensure.

Teacher Preparation Program Report
Each higher education institution shall report to their home state information regarding their teacher education programs. Information includes program requirements, enrollment data, program completion data, and assessment rates (i.e., number of students granted their teacher certification/licenses).

Please review the Title II State Report (https://title2.ed.gov/Public/Home.aspx) to learn more about individual teaching programs or contact the School of Education and Human Development (https://education.ucdenver.edu/about-us/contact-information/) to learn about their areas of study.

Textbook Information
Textbook information is available in the UCDAccess student portal (https://www.ucdenver.edu/ucdaccess/) alongside class schedules. Information includes ISBN number and price of required and recommended textbooks. The bookstore is located in the Tivoli Station (https://ucdenver.bncollege.com/).
General University Information

College Navigator
College Navigator (https://nces.ed.gov/collegenavigator/?q=University+of+Colorado&s=all&id=126562) provides students and parents with a wide range of information on academic programs, retention and graduation rates, student diversity, campus safety, accreditation, and estimated student expenses as well as financial aid availability.

No High Pressure Recruitment Tactics
The University does not condone high pressure recruitment tactics for recruiting any students, specifically those receiving federal funds or military/service members. The University will not engage in harassing, multiple unsolicited contacts by phone, e-mail, or in-person for purposes of recruitment. The University will train its admissions counselors to not engage in high pressure recruitment tactics.

Student Complaint & Grievances
CU Denver Complaint & Grievances (https://www.ucdenver.edu/student/forms-policies/complaints/) Policies and Procedures are intended to ensure students are treated fairly and equally and their complaints are resolved promptly. Complaints are usually the result of behavior that the student feels is unjust, inequitable, or creates an unnecessary hardship.

Voter Registration
The Colorado Secretary of State’s website (https://www.coloradosos.gov/) provides voter registration information.

Health and Safety

Annual Fire Safety and Security Report
The University of Colorado Denver is committed to student and community safety. In compliance with the Jeanne Clery Disclosure of Campus Policy and Campus Crime Statistics Act, information about our efforts, policies, statistics, crime logs and safety policies can be found in the Annual Security and Fire Safety Report (https://www.cuanschutz.edu/police/clery-act/).

Emergency Notification System (CU Alerts!)
Communication plays a critical role before, during, and after any emergency or disaster. The CU Denver Emergency Notification System (CU Alerts!) provides campus emergency alerts via text and/or e-mail when conditions develop on or near CU Denver/Auraria campus, which pose an imminent threat of danger to the campus community. Sign up today!

Drug and Alcohol Abuse Prevention
The University of Colorado Denver is committed to preventing the use of illegal substances and encourage responsible behavior regarding alcohol and legal addictive substances through policy, education, and treatment. You can learn more regarding our institutional policies and prevention program in the Annual Security and Fire Safety Report (https://www.cuanschutz.edu/police/clery-act/), and Wellness Center Health Promotions (https://www.ucdenver.edu/wellness/programs/health-promotions/) program.

Short-term alcohol and other drug counseling is available through the Counseling Center (https://www.ucdenver.edu/counseling-center/services/) for Denver students.

Title IX, Sexual Misconduct and Nondiscrimination
The Office of Equity (https://www.ucdenver.edu/offices/equity/) is the University office designated to respond to issues related to discrimination, harassment, and sexual misconduct, including Title IX. Make a report (https://cm.maxient.com/reportingform.php?UnivofColoradoDenver&layout_id=2).

Vaccination and Immunization Policies
According to Colorado state law and to ensure the health and safety of our campus, proof of immunization is required prior to registering for all freshmen, transfer, and graduate students. Please review the following policies regarding immunization and vaccination, including COVID-19.


COVID-19 Vaccination Requirement and Compliance (https://www.ucdenver.edu/coronavirus/)

Student Diversity and Outcomes

Enrollment, Retention, and Graduation Rates

Post Undergraduate Degree Outcomes
The Career Center (https://www.ucdenver.edu/lynxconnect/career-center/) collects information on what our undergraduates do after graduation. The First Destination Dashboard (https://public.tableau.com/app/profile/paula.dickson/viz/CareerCenter_FirstDestination/AdditionalInformation/#/) provides information about continuing education pursued by alumni or the type of employment obtained after graduation.