OFFICES ON CAMPUS

Alumni Relations Office
The Alumni Relations Office at University of Colorado Anschutz Medical Campus is the central office responsible for connecting and engaging alumni to their alma mater. As well as guiding the individual alumni association programs for the Schools of Medicine and Dental Medicine, the College of Nursing, the Colorado School of Public Health, and the Physical Therapy and CHA/PA Programs, the office also supports alumni program activities for the School of Pharmacy, the Graduate School, and for alumni of the residency programs affiliated with the University.

The Alumni Relations Office maintains records of alumni; plans alumni events in Colorado and throughout the U.S.; coordinates alumni board meetings and activities; sponsors annual meetings; hosts class and school reunions as well as student/alumni programs; and partners with the Office of Advancement to assist with alumni giving. The Alumni Relations Office also publishes magazines, newsletters, and e-newsletters for all alumni associations of the CU Anschutz Medical Campus.

Phone: (303) 724-2518 or toll-free at 1-877-473-ALUM
Email: healthalumni@cuanschutz.edu
Website: https://www.cuanschutz.edu/offices/advancement/alumni (https://www.cuanschutz.edu/offices/advancement/alumni/)

Bookstore
The CU Anschutz Medical Campus Bookstore is designed to meet the needs of our busy faculty, staff, and students, providing convenient one-stop shopping. The Bookstore carries many products including:

- Medical reference titles and can special order any resource that may not be in stock, including campus authors
- Select medical equipment and supplies
- CU emblematic goods including t-shirts, sweatshirts, water bottles, stickers, and many school-specific items
- Convenience items such as greeting and gift cards, office supplies, single dose medications (aspirin, ibuprofen, cold medications, etc.) and personal hygiene items
- Scrubs and lab coats which can be embroidered with the University Seal.

Location: Education 2 South, 1st Floor
Phone: 303-724-BOOK (2665)
Fax: 303-724-9776
Website: https://cuanschutz.bncollege.com

Bursar’s Office
When a student begins researching higher education institutions, tuition is often the first stop. The Bursar’s Office provides services in the areas below. Additional information can be viewed via the Financial portion of the academic catalog by clicking here (http://catalog.ucdenver.edu/cu-anschutz/financial-information/).

- Application Fee Payments
- College Opportunity Fund
- Departmental Deposit Transactions
- Tuition and Fee Payments
- Refunds and Direct Deposits
- Student Account Reconciliation
- Third-Party Billing
- Student Balance Outreach
- Past Due Tuition Collection
- Tax Offsets

Location: Education 2 North 3120
Office Hours: 8:00AM-5:00PM
Address: Bursar’s Office, Mail Stop A098, 13120 East 19th Avenue, Room 3120A, Aurora, CO 80045
Phone: 303-315-1800
Fax: 303-315-1805
Email: Bursar@ucdenver.edu
Website: https://www.cuanschutz.edu/student-finances/billing-payments (https://www.cuanschutz.edu/student-finances/billing-payments/)

Financial Aid & Scholarships Office
While the world of financial aid can seem intimidating, if you break it down and put in the work, making financial aid work for you will be the first step toward opening a door to your future. The Financial Aid and Scholarships Offices provides services in the areas below. Additional information can be viewed via the Financial portion of the academic catalog by clicking here (http://catalog.ucdenver.edu/cu-anschutz/financial-information/).

- How to apply for financial aid
- Work-study and student employment opportunities
- Grant and student loan information
- Special circumstances, academic progress or financial hardship appeals
- Scholarships Information

Location: Education 2 North, Student Services Suite (3rd Floor)
Address: Financial Aid & Scholarships Office, Mail Stop A088, Education 2 North, 13120 E. 19th Avenue, Aurora, CO 80045
Phone: 303-724-8039
Email: FinAid@CUAnschutz.edu

Health Insurance for Students
The University of Colorado Denver | Anschutz Medical Campus is pleased to offer both health insurance and dental insurance to our students. For inquiries about the insurance plans offered at CU Anschutz or waiver requirements, please contact the Office of Student Health Insurance at studentinsurance@cuanschutz.edu or call 303-837-2127. Additional information is available online (https://www.cuanschutz.edu/student/health-wellness/student-health-insurance/).

HEALTH INSURANCE
All students enrolled in one or more hours in a degree-seeking or certain certificate programs are required to have insurance. As a result, all eligible students taking one or more credit hours are automatically enrolled in and billed for the Student Health Insurance Plan.

Students who wish to waive the coverage must do so each semester by providing proof of comparable coverage that meets all waiver requirements within the published time frame.
International students on a J-1 visa, please contact the Office of International Student & Scholar Services (ISSS) for additional visa based requirements.

**DENTAL INSURANCE**
All students are eligible to enroll in the dental plan, with the exception of certain PhD students in the Graduate School or Office of Research Education who receive the coverage through a stipend. This plan is voluntary and enrollment is annual beginning each fall. Newly enrolled students have the option to opt-in mid plan if their program begins in the spring.

**International Student and Scholar Services (ISSS)**
From pre-departure to orientation, ISSS provides immigration and advising services for F-1 or J-1 student visas, J-1 exchange scholar visas, H-1B temporary worker visas, lawful permanent resident visas, and LPR-employment-based visas. ISSS also provides checklists for students’ pre-arrival organization and planning, and a comprehensive international student orientation before classes start. Please see Academic Services and Student Support (http://catalog.ucdenver.edu/cu-anschutz/academic-services-student-support/) in this catalog for more information, or visit ISSS online via their website (https://www.ucdenver.edu/services/international-student-and-scholar-services/).

Address: 13001 East 17th Place; Fitzsimons Building, Suite C8000D; Aurora, CO 80045
Phone: 303-315-2230
Email: isss@ucdenver.edu

**LGBTQ+ Hub**
The mission of the LGBTQ+ Hub is to create and maintain an inclusive campus environment for LGBTQ+ and allied students, faculty, staff, patients and visitors on campus and within the Aurora community by:

- Promoting visibility, awareness and a sense of community;
- Connecting LGBTQ+ students, faculty and staff with peer-to-peer support and community resources;
- Providing education about the LGBTQ+ community;
- Establishing a repository for LGBTQ+ health research and competent patient care;
- Advocating for LGBTQ+ interests, including recruitment and retention; and
- Creating intentional partnerships to provide direct services to LGBTQ+ people on campus and in the Aurora community.

The LGBTQ+ Hub is envisioned as a one-stop shop that can achieve a campus and Aurora community culture where LGBTQ+ people are highly visible, are fully included and integrated in leadership, day-to-day living, communication and dialogue, and where vibrant partnerships exist between the LGBTQ+ Hub and the campus and Aurora communities-at-large.

Additional information on the LGBTQ+ Hub, including Core Beliefs, Guiding Principles, and Values, and programs and services supported are available online (https://www.cuanschutz.edu/offices/diversity-equity-inclusion-community/programs-and-initiatives/lgbtq-hub/).

Location: Education 2 North, Room 2101 (shared with the Oasis Space)
- Open Mondays, Wednesdays, and Fridays (Zoom available on Tuesdays and Thursdays)

**Office for Educational Outreach and Pathway Initiatives**
The Office of Educational Outreach and Pathway Initiatives works to promote and support a diverse community that acknowledges values, fosters, and benefits from the unique qualities, rich histories, and wide variety of cultural values and beliefs that mirror and fulfill the University of Colorado Anschutz Medical Campus mission of education, healthcare, research, and community service.

The mission of the Office of Inclusion and Outreach is to provide sustained, comprehensive programs across all educational levels to promote access and increase numbers of underrepresented populations in healthcare, STEM (science, technology, engineering and mathematics) and research professions.

The vision of the Office of Inclusion and Outreach is to increase numbers of underrepresented populations in healthcare, STEM and research. We also will contribute to a future generation of professionals who aspire to reduce disparities among underserved communities.

Values:

- Take a holistic approach to student engagement.
- Addressing health inequities
- Improving cultural sensitivities and responsiveness
- Foster a welcoming, inclusive environment for the campus community
- Providing mentorship and leadership opportunities through networking and community involvement.
- Promoting excellence and innovation
- Bridging underrepresented populations through the P-20 spectrum to healthcare, STEM and research disciplines.
- Infusing empowerment by increasing social capital.

Location: Education 2 North, 5th Floor
Phone: (303) 724-8003
Email: oio@cuanschutz.edu
Website: https://www.cuanschutz.edu/offices/inclusion-and-outreach

**Office of Disability, Access, & Inclusion**
The Office of Disability, Access, & Inclusion welcomes qualified students with disabilities (e.g. psychological, learning, chronic health, sensory, or physical) and is committed to providing equitable access to our programs. Students who meet the technical and admission standards of our programs (with or without accommodations) partner with our office to establish access by identifying and removing barriers related to their disability.

Core Functions of the Office of Disability, Access, & Inclusion

- Partner with students and programs to ensure an accessible and inclusive experiences
- Coordinate, implement, and support individual and programmatic access through accommodation and education
- Serve as a resource to students/faculty/staff to facilitate and nurture an accessible and inclusive learning and training environment

Location: Strauss Health Sciences Library
Phone: (303) 724-5640
Address: 12950 East Montview Boulevard, V23-1409, Aurora, CO 80045
Email: disabilityaccess@cuanschutz.edu
Office of Diversity, Equity, Inclusion and Community Engagement

The Office of Diversity, Equity, Inclusion and Community Engagement was established in July 2020, and will be implementing best practices as it relates to diversity, equity and inclusion for students, staff, faculty and visitors on campus, and will maintain and develop mutually beneficial partnerships with the community.

- **Mission**: We are committed to transforming and advancing policies, programs and practices that address social injustices and health disparities alongside the communities we serve.

- **Vision**: We aspire to build a medical campus community that thrives on diversity, equity, inclusion and community engagement; strives to eliminate social injustices and health disparities through measurable commitments, strategic, systemic and sustainable systems of accountability; and demonstrates trust and respect for ALL through inclusive practices and policies.

As a world-class medical destination at the forefront of transformative education, science, medicine and health care, we will combine efforts and leverage all of the campus missions to attain our goal. This includes expanding on the endeavors of the former Community-Campus Partnership program and strengthening the collaboration with our hospital partners.

**Location**: Fitzsimons Building
**Address**: 13001 East 17th Place, Suite CG001, Aurora, CO 80045
**Email**: odiece@cuanschutz.edu
**Website**: https://www.cuanschutz.edu/offices/diversity-equality-inclusion-community

Office of Equity

The Office of Equity exists to strive to stop, prevent, and remedy discrimination, harassment, sexual misconduct, and any related retaliation; provide education, training and outreach; design policies and procedures to make our campus safer and more inclusive; and ensure all individuals are treated with dignity, compassion, and respect. We are working to make our campus a community in which Respect is Expected.

Sexual misconduct includes the following:

- Sexual assault: rape, fondling, statutory rape, and incest
- Dating violence
- Domestic violence
- Sexual exploitation
- Stalking
- Sexual harassment

The Nondiscrimination Policy prohibits discrimination or harassment on the basis of race, color, national origin, pregnancy, sex, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy.

To report an incident of sexual misconduct, discrimination, harassment, or retaliation or to request a training, please contact the Office of Equity at:

**Location**: Education 2 North, Room 5221
**Phone**: 303-315-2567
**Email**: equity@ucdenver.edu
**Address**: 13120 E. 19th Avenue, Room 5221, Aurora CO 80045
**Website**: https://www.ucdenver.edu/offices/equity

The Office of Global Education | Study Abroad

The Office of Global Education / Study Abroad provides academically and professionally relevant international experiences to a diverse student population at the University of Colorado Denver | Anschutz Medical Campus. These experiences equip students with cross-cultural skills necessary to succeed in an interconnected global society. The Office of Global Education is committed to providing students with a wide range of engaging and affordable study, internship, research, and clinical opportunities.

International program offerings vary to meet the needs and interests of all students. These programs are open to undergraduate, graduate, and international students; it is not necessary to be a particular major to participate. Program lengths range from two weeks to an academic year or more. The vast majority of programs do not require language proficiency beyond the English language.

The Office of Global Education strives to keep study abroad programs affordable. In most cases, students are able to utilize financial aid and are eligible for an array of internal and external scholarships. For the most current information on programs, policies, and funding, please visit the Office of Global Education website at https://www.ucdenver.edu/students/study-abroad/.

**Location**: Global Education/Study Abroad, 13001 East 17th Place, Fitzsimons Building, Suite C8000A, Aurora, CO 80045
**Phone**: 303-315-2001
**Email**: study.abroad@ucdenver.edu
**Website**: https://www.ucdenver.edu/students/study-abroad

Office of Information Technology (OIT)

The Office of Information Technology (OIT) works in partnership with academic and business units to provide technical support to meet the needs of students, faculty and staff at the CU Denver | Anschutz Medical Campus. OIT serves as the primary source of campuswide technology services in partnership with school, college and department IT professionals.

Services range from providing wireless networks, email (http://myemail.ucdenver.edu/) and university passwords (https://passport.ucdenver.edu/passwordreset/), software (https://www1.ucdenver.edu/offices/information-technology/software), desktop services, security (https://www1.ucdenver.edu/offices/information-technology/software/how-do-i-use/cu-secure-and-multi-factor-authentication/), and systems development, to protecting the integrity of the university’s data and administrative systems. Additional resources are available from the student technology guide (https://www1.ucdenver.edu/offices/information-technology/get-help/cu-anschutz-student-tech-guide/) and technology tools and software (https://www1.ucdenver.edu/offices/information-technology/).
get-help/working-remotely/tools-and-software/) remote learning and working webpages.

Location: Education 2 North, 5th Floor
Address: 13120 East 19th Avenue, Aurora, CO 80045
Phone: (303) 724-4357
Website: https://www.ucdenver.edu/offices/office-of-information-technology

Office of the Registrar
Lara Medley, Assistant Vice Chancellor and University Registrar
The Registrar's Office is committed to the delivery of quality, student-centered enrollment and academic support services through collaboration and the integration of technology. As stewards of student records and enrollment data, the department's goal is to provide judicious management and dissemination of student data for students, faculty, staff, and community constituents. The Office of the Registrar supports members of the CU Anschutz campus community in the following areas:

- Registration/Enrollment (http://catalog.ucdenver.edu/cu-anschutz/academic-standards-policies(registration/)
- Name changes for current/former students
- Record changes (SSN, DOB, gender, etc.)
- Tuition Classification (http://catalog.ucdenver.edu/cu-anschutz/financial-information/residency-tuition-classification-accountable-students/) (i.e. In-State vs. Out-Of-State Residency)
- Obtaining official transcripts (http://catalog.ucdenver.edu/cu-anschutz(academic-standards-policies/student-records-transcripts/)
- Diplomas (http://catalog.ucdenver.edu/cu-anschutz(academic-standards-policies/student-records-transcripts/)
- Education/degree verifications (http://catalog.ucdenver.edu/cu-anschutz(academic-standards-policies/student-records-transcripts/)
- In-School Deferment requests
- Enrollment Verifications (http://catalog.ucdenver.edu/cu-anschutz(academic-standards-policies/student-records-transcripts/)
- Family Educational and Privacy Rights Act of 1974 (FERPA) (http://catalog.ucdenver.edu/cu-anschutz/university-policies/)
- Application for graduation (http://catalog.ucdenver.edu/cu-anschutz(academic-standards-policies/student-records-transcripts/)(via student portal)
- Leave of Absence/Withdrawal

Location: Education 2 North (3rd Floor), Student Services Suite
Address: 13120 East 19th Avenue, Campus Box A054, Aurora, CO 80045
Phone: 303-724-8000
Fax: 303-724-8060
Email: Registrar@CUAnschutz.edu
Website: www.cuanschutz.edu/registrar (https://www.cuanschutz.edu/registrar/)

Ombuds Office
The Ombuds Office is available to students, faculty, and staff to help resolve problems or conflicts in an informal, confidential manner. This office operates outside the usual review or appeal process and is entirely independent of any other department. The Ombuds is impartial and will not take sides, but will help clarify issues and direct visitors to the appropriate resources.

The Ombuds will listen, help to analyze the situation, identify and explain relevant university policies or procedures and will help to explore options with the visitor. Mediation services are also available. Because the Ombuds Office is not involved in any formal procedures, the Ombuds Office is not authorized to accept notice of claims against the University. Discussions with the Ombuds Office does not create a record, nor does it begin a formal process. The Ombuds Office will keep conversations confidential unless imminent harm or danger is present, or if compelled by a court of law. Presently, there is no statutory privilege in Colorado for Ombuds regarding confidentiality.

The Ombuds Office is a designated confidential resource for all Title IX related issues. Conversations with the Ombuds are confidential and the identity of any individual seeking the help of the Ombuds will not be revealed. Please note, however, that confidentiality will not be maintained if the person has either expressly authorized contact with other individuals or the situation involves imminent threat of harm or danger.

Location: Fitzsimons Building, Room 7005C, 13001 East 17th Place, Mail Stop C217, Aurora, CO 80045
Phone: 303-724-2950
Website: https://www.ucdenver.edu/offices/ombudsoffice

Police Department
The University of Colorado Denver | Anschutz Medical Campus Police Department is an agency with full police authority providing public safety services to our campus community 24 hours a day, 7 days a week, each day of the year. The police department is made up of 65 employees dedicated to providing quality service to our campus.

The University Police Department maintains a full-service Police Department, staffed by 28 full-time law enforcement officers, to respond to and investigate reports of criminal acts and emergencies on the CU Anschutz Medical Campus. These officers are Colorado P.O.S.T. certified and hold police commissions with the State of Colorado. The CU Denver Police Department also employs 6 Security Officers.

Mission
The University of Colorado Denver | Anschutz Medical Campus Police Department supports the educational, research, and patient care missions of the University by providing a prepared, safe and secure campus environment.

Values
We value the following:

1. Ethics, honesty and integrity
   We act honorably in all we do, and believe that honesty and integrity are the cornerstones of our profession.
2. Rule of Law
   We perform our duties in a lawful manner and in accordance with the tenents of the United States Constitution, the Constitution of the State of Colorado, and the rules of the University of Colorado Board of Regents.
3. Fair and equitable treatment
   We embrace the diversity and culture of the community we serve. We do not tolerate discrimination of any kind.
4. Dignity
   We treat people with courtesy and respect at all times.
5. Technical competence
   We constantly strive to improve our job performance through continuous education and on-going training.
6. Prevention
We act proactively to prevent criminal activity. We work collaboratively with the University community to ensure a safe campus environment in which to work, learn, and exchange ideas.

Philosophy
The CU Anschutz Police philosophy is to support the University through community partnerships, teamwork, technology and police authority to prepare and sustain an environment where people feel safe and secure.

Phone number: 303-724-4444
Address: Anschutz Medical Campus Building 407 (University Police);
12454 East 19th Place; F409; Aurora, CO 80045
Email: university.police@cuanschutz.edu
Website: https://cuanschutz.edu/police

Printing Services
Printing Services offers self-service copiers in multiple locations on campus for 10 cents/copy per black and white page (color not available). Students must create an account with Printing Services and pre-pay before they can use them. They can do this in person at their office on the 1st floor of the Fitzsimons Building or over the phone at 303-724-6410. Payment can be made via check, cash, or credit card. Please note that they do not have copiers located in their main office for student use.

Printing Services maintains copiers in the following locations:

• Education II North Room 2201
• Education I Room 1501
• Education I Room 2400
• Research Complex I North Room 1309
• Health Science Library Main

Printing Services also offers graphic design services and can accommodate larger printing jobs and projects, such as brochures, posters and more (with a $10.00 minimum). Students, faculty and staff can drop off printing requests, consult with staff on any graphic design, poster and printing needs, and purchase paper - including thesis paper - by the sheet or ream. Printing Services handles any printing and mailing request.

Printing Services offers printing, design & layout, typesetting, copying, binding, posters, banners, bulk mailings, miscellaneous printed projects. Whatever the project, big or small, Printing Services is happy to help in order to meet your needs with cost efficiency, high quality and a quick turnaround time.

Location: Fitzsimons Building, 1st Floor, near the Badging Office and USPS kiosk
Phone: 303-724-4610
Website: https://www.ucdenver.edu/offices/printing/services
Email: printing.services@ucdenver.edu

Security Badging Office

Video Surveillance
The University has installed cameras in key areas of the campus to monitor and record a variety of security. Generally, cameras are installed on roofs, at primary entrances and in interior spaces where security monitoring is important. Programs capture camera imagery, when involved in an alarm, to display to the police dispatchers. Cameras are not present in areas where there is an expectation of privacy.

Access Control Badges
Access control badges provide photo and role identification, library privileges, and electronic access to locked and alarmed areas. University policy requires that students, staff, and faculty wear badges visibly (between neck and waist) while on campus. Displaying the badge lets other students know that you are a student, faculty or staff member.
Temporary badges are not issued in lieu of forgotten or lost access control badges. Building/program administrators approve student access to the buildings and areas needed for their particular course of study or research, as well as to the student computer centers, study areas, and the student center and student lounges.

You are required to keep your access control badge secured and immediately report a lost or stolen badge to the Security Badging Office (4-0399) or to the police (4-4444). Policy prohibits you from lending or borrowing badges, admitting unauthorized personnel, or otherwise gaining or granting unauthorized access to campus facilities.

Do not hold/prop open card-controlled doors or other secured doors, as this will initiate alarms to the Police Department. Misuse or abuse may result in adverse administrative action or denial of card access privileges.
Badges are the property of the University and must be returned prior to graduation or separation. You may not cut, bend, or punch holes in your badge, nor expose it to heat, since this will break internal wiring and disable it for access. Badges are printed on both sides so that identifiable information is always visible. Do not place cards or other materials in the badge carrier to obstruct the card information. Lost or abused cards may result in a $18 replacement charge. You do not need to display your RTD card and it should not be carried against your university access control card as misreads or denial of access may result.

Obtaining Badges
The schools’ respective administrators schedule students for badging during registration or orientation. Each student must present either a driver’s license or government-issued ID (each non-citizen must present a current and valid passport) before the badge will be issued. Please note that the last name on the identification must match the name used to register with the University. The badging staff will ask for any academic or professional credentials you may have to add as post-nominals to your name. RTD badges will be issued at the same time at the Security Badging Office.

Using Badges for Card Access
Card readers are located adjacent to card access-controlled doors. Card readers are rectangular dark gray or black panels, which are approximately 1” in depth and 2” X 4” in height and width. To unlock a card-reader door, pass the badge slowly across the front of the card reader within a few inches of its surface. If the reader recognized that your card grants access to the door, a beep will sound and a green light will illuminate. The system then unlocks the door. If the door has a door strike, you may hear a click. You will not hear a sound for magnetic locks.

At this point, you will have about five seconds to open the door manually at a hinged door or approach an automatic door. If using an automatic door opener, first present your card to the card reader and then press the door opener.

Please report malfunctions to the Electronic Security Office (4-0014), providing your name and telephone numbers, the reader at which you had difficulty, the date an time of occurrence, and whether the card reader...
beeped. If you are having problems with your badge, please stop at the Security Badging Office for assistance (Fitzsimons building, Room N1207). For after-hours assistance, please contact University Police (4-4444). After verifying your access privileges for after-hours access to the area, the police dispatcher will send assistance to your location.

**Contact Information**

**Security Badging Office:**
Phone (303) 724-0399
Fax (303) 724-1352
Location: Anschutz Medical Campus - Fitzsimons Building (Q20), Room N1207 (between Student Lounge and Post Office)
Email: SecurityBadgeOffice@ucdenver.edu or Ray.Mensah@cuanschutz.edu (Manager)

**Electronic Security Division, University Police Department:**
Phone (303) 724-0014
Fax (303) 724-0718
Location: Anschutz Medical Campus - Building 407 (U09), University Police Building

**SOS (Student Outreach and Support) | Creating a Culture of Care**

At CU Anschutz, we engage in a culture of care and strive to maintain the well-being of the campus community. We collaborate with all of the schools and colleges to ensure students have access to resources that help them navigate challenging experiences. Functions include:

- Create access to resources for students to maintain their safety, health, and well-being
- Develop an environment where everyone understands their responsibility of noticing the well-being of those around them
- Consult and train on supporting students in navigating challenging situations
- Manage the Case Management referral system
- Manage the Medical Leave of Absence and Fit to Return process
- Use a case management framework for proactive and reactive support
- Convene the CARE Team

Location: Education 2 North, 3rd Floor Student Services Suite
Phone: 303-724-2866
Website: [https://www.cuanschutz.edu/student/support/case-management/](https://www.cuanschutz.edu/student/support/case-management/)

**Veteran & Military Student Services**

The Office of Veteran & Military Student Services (VMSS) is the initial contact point for military-connected students attending CU Denver and the CU Anschutz Medical Campus. The main priority of the office is to verify U.S. Department of Veterans Affairs education benefit certification for eligible students, ensuring that each student meets the Veterans Administration requirements for attendance, course load, content, as well as all other regulations necessary to receive educational benefit payments. This office assists students with filling out Veteran Affairs paperwork and in solving problems associated with the receipt of Veteran Affairs related educational benefits. The VMSS provides student mentoring, transition assistance into higher education, mental health services that are specific to the military and transition issues, and career preparation through the Boots to Suits Program. The office also serves as a liaison to numerous Veteran community resources. In addition, the VMSS mission is to improve and enrich the educational experience of our current and former military-related students through advocacy, community, as well as appropriate and responsive services.

**MILITARY SERVICE AND RESIDENCY**

Active-duty members of the armed forces of the United States and Canada on permanent duty stationed in Colorado and their dependents (as defined by military regulations) are eligible for in-state status, regardless of domicile or length of residence in Colorado. The military member must have reported to a duty station in Colorado, as certified by their military command, by the first day of class of the applicable academic term.

If the student is here on Active Duty orders:

- Submit copy of orders stationing student in Colorado
- Submit Certificate of Eligibility (COE) - (If using benefits)
- Student’s address in their UCD Portal must reflect the students physical CO address

Education Building 2, North
3120 East 19th Ave., P28-3207
Aurora, CO 80045
[https://www.cuanschutz.edu/veterans](https://www.cuanschutz.edu/veterans) (/303-724-9649 | VMSS@ucdenver.edu (VMSS@ucdenver.edu) | Email for an Appt.)