

# CAMPUS SAFETY

## University Police

### Emergency Contact Numbers:

911 from any campus phone and/or (303) 724-4444 from any cell phone

#### Physical Location:

13309 E. 17th Place  
Mailstop F409  
Aurora, CO 80045

#### Phone Numbers

303-724-2000 Police Department Main Number  
303-724-4999 Emergency Management or  
emergencymanagement@cuanschutz.edu  
303-724-0800 Compliment/Complaint Line  
303-724-0399 Security Badging Office or  
security.badgeoffice@ucdenver.edu

## Reporting

### Anonymous and Confidential

The University Police Department maintains an anonymous compliment/complaint phone line. Information left on this voice messaging system will be investigated and acted upon as the information provided allows.

The Chief of Police/designee reviews the messages approximately 1-2 times per week. To leave a message call (303) 724-0800.

To contact the University Police Department by email for a response in 1-2 business days, send to [university.police@ucdenver.edu](mailto:university.police@ucdenver.edu).

If you have a concern that you want to share you can also report it to Case Management.

Ethics Line: (800) 677-5590 or [https://secure.ethicspoint.com/domain/en/default\\_reporter.asp](https://secure.ethicspoint.com/domain/en/default_reporter.asp) - The University's Ethics Hotline allows individuals to anonymously report concerns involving a possible violation of law, regulation or policy. All university employees who act in good faith in reporting known or suspected violations of law or university policy are protected from retaliation.

Crimes reported to these sources will assist the university in keeping accurate records regarding the number of incidents involving students, determine where there is a pattern of crime and alert the campus community to any potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the university; however, no identifying information is reported by these sources.

### How to Report a Crime

Under Colorado Law, "It is the duty of every person who has reasonable grounds to believe that a crime has been committed to report promptly the suspected crime to law enforcement authorities." C.R.S. 18-8-115

When on the CU Anschutz Medical Campus, crimes should be reported to the University Police Department. Crime reports can be made at any time. University Police services are available 24 hours a day, seven days a week. Priority is given to reports of incidents that threaten the life or safety of people, the security of property and the peace of the campus community. For immediate, direct access call 911 from any campus phone for emergencies. Cell phones and off-campus calls dial (303) 724-4444.

Call the University Police Department if:

- You witness someone committing a crime
- You need to report an old crime
- You see fire or smell smoke
- You think you observe a drunken driver
- You have knowledge of a chemical spill
- Someone is injured or ill
- You see anyone or anything suspicious

## Police Reports

The University Police Department complies with the Colorado Open Records Act (CORA) CRS 24-72-201 to 206, and the Colorado Criminal Justice Records Act (CCJRA) CRS 24-72-301 to 309, when releasing records. Inspection or release of certain records may be denied per CRS 24-72-305.

By submitting a request online, you affirm the criminal justice records obtained from the University Police Department will not be used for the direct solicitation of business for pecuniary gain.

#### CRS 24-72-305.5 (1)

Records of official actions and criminal justice records and the names, addresses, telephone numbers, and other information in such records shall not be used by any person for the purpose of soliciting business for pecuniary gain. The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

- Copies of University of Colorado Denver Police Department reports (e.g. for insurance purposes) are available through University Police Department Records. There is a charge of \$7 (up to 10 pages; \$.25 for additional pages more than ten) for this service. Report request forms are available at [cuanschutz.edu/police/services/request-a-copy-of-a-police-report](https://www.cuanschutz.edu/police/services/request-a-copy-of-a-police-report) (<https://www.cuanschutz.edu/police/services/request-a-copy-of-a-police-report/>).
- For more information, call (303) 724-0261

## The Clery Act

The Jean Clery Disclosure of Campus Security Policy was signed into law in 1990. The Federal law, commonly known as the "Clery Act" required institutions of higher learning to disclose certain timely and annual information about campus crime and security policies. All post-secondary public and private institutions participating in Federal student aid programs must adhere to these regulations.

The Clery Act (<https://www.cuanschutz.edu/police/clery-act/>) was named after Jeanne Clery who was raped and murdered in her dorm room by a fellow student on April 5, 1986. Her parents championed the act in her memory. In 2013, the Clery Act was expanded to include requirements concerning sexual assault, domestic violence, dating violence and stalking. In compliance with this act, the University Police Department publishes an Annual Security Report.

The university of Colorado's Annual Security and Annual Fire Safety Report includes statistics for the previous three years for reported crimes that occurred on campus, in certain off-campus buildings owned or controlled by the University, and on public property within or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, such as those concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. This report, and all Clery Resources, may be viewed online at [cuanschutz.edu/police/clery-act](https://www.cuanschutz.edu/police/clery-act) (<https://www.cuanschutz.edu/police/clery-act/>).

## Emergency Management

### AED Locations

Automatic External Defibrillator (AED) current locations are available via this site (<https://www.cuanschutz.edu/police/divisions/emergencymanagement/aed-locations/>). Please note: Alarm will sound as soon as the case is open and will alert Campus Police to respond to the emergency.

### Alert Communications

Communication plays a critical role before, during, and after any emergency or disaster. CU Anschutz works to provide emergency notifications to the campus community.

CU Anschutz Emergency Management will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of students, faculty, staff, or visitors. Such notifications can be disseminated through a variety of communication methods as dictated by the incident.

There are two types of emergency notifications:

- CU Alerts!
- Campus Timely Warnings

#### CU Alerts!

The CU Anschutz Emergency Notification System (CU Alerts!) provides campus emergency alerts via text and/or email when conditions develop on or near CU Anschutz Medical Campus, which pose an imminent threat of danger to the Campus Community. Examples may include:

- Physical plant issues (e.g., natural gas leak, etc.)
- Inclement weather closures or delays
- Campus safety threats (e.g., robbery, active harmer, bomb threat, etc.)
- Hazmat situations

#### Timely Warnings

When a specific crime covered by the Clery Act occurs, the CU Anschutz Police is required to evaluate if there is a serious or ongoing threat to the campus community to determine if a **Timely Warning** email needs to be issued to all faculty, staff, and students.

#### Methods of Communication for all CU Anschutz Alerts:

**Text:** Students, faculty and staff are encouraged to register their personal cell phone number to receive emergency notifications by text through the CU Denver | Anschutz portal.

- Student Portal Instructions ([https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/student-portal-how-to-add-cell-phone-number.pdf?sfvrsn=2bc691b8\\_2](https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/student-portal-how-to-add-cell-phone-number.pdf?sfvrsn=2bc691b8_2))
- Employee Portal Instructions ([https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/how-to-update-your-info-in-the-portal.pdf?sfvrsn=41c791b8\\_2](https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/how-to-update-your-info-in-the-portal.pdf?sfvrsn=41c791b8_2))

OR

If you are not affiliated with CU Denver | Anschutz (e.g., hospital employees, vendors, neighbors, parents, etc.) and would like to receive emergency alerts to your cellphone as text messages, **Text CUAnschutzAlerts to "226787" (Anschutz Campus only)**.

**Email:** All University of Colorado Denver | Anschutz Medical Campus students, faculty and staff are automatically registered to receive emergency notifications to the University-issued email address. **You may not opt out of this.**

**Desktop "Pop-up":** University-owned desktop/laptop/tablets connected to the University domain will receive a screen "pop-up" alert.

### Campus Phones

Campus phones may also be located in yellow boxes and in other locations. These phones (to include the red phones) may be used to make local calls.

### Comprehensive Emergency Management Plan (CEMP)

The University of Colorado Anschutz Medical Campus Comprehensive Emergency Management Plan (CEMP) establishes the basis for providing emergency response resources and assistance to the campus community if impacted by emergencies or disasters, and is available for download here ([https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/2016-cemp-cu-anschutz.pdf?sfvrsn=81ad8eb8\\_6](https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/2016-cemp-cu-anschutz.pdf?sfvrsn=81ad8eb8_6)).

### Continuity of Operations Planning (COOP)

Continuity of Operations Planning (COOP) is an effort within individual executive departments and agencies to ensure that Primary Mission Essential Functions (PMEFs) continue to be performed during a wide range of emergencies, including localized acts of nature, accidents and technological or attack-related emergencies. COOP planning fosters recovery and survival in and after emergency situations. COOP establishes processes and procedures that allow for the continuation of essential functions when you can't be in your normal workspace, or a significant portion of your staff is absent (I.E. COVID-19). Additional information including guides and instructions on creating a COOP plan is available here (<https://www.cuanschutz.edu/police/emergency-management/coop/>).

### Emergency Response Guide

Emergency Response Guides are placed throughout all of campus, and available for download here ([https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/anschutz-emergency-guide-for-classrooms-one-page-hybrid-\(003\)36fa05e6302864d9a5bfff0a001ce385.pdf?sfvrsn=f9d261ba\\_4](https://www.cuanschutz.edu/docs/librariesprovider37/default-document-library/anschutz-emergency-guide-for-classrooms-one-page-hybrid-(003)36fa05e6302864d9a5bfff0a001ce385.pdf?sfvrsn=f9d261ba_4)).

### Red Phones

"Red Phones" are on hallway walls, usually near restrooms and inside elevators within the buildings on the CU Anschutz Medical Campus. Dial 911 from these phones for emergency police response. On the CU Anschutz Medical Campus, emergency call boxes are located in elevators in each building and at the entrances of most buildings.

### SafeZone

The CU Anschutz Police Department utilizes the SafeZone (<https://www.safezoneapp.com/>) app as a personal wellbeing tool to ensure your safety and provide security while on the CU Anschutz Medical Campus.

To safeguard the quickest response time to your emergent location, download the app on your mobile device today. Additional information

is available here (<https://www.cuanschutz.edu/police/emergency-management/safezone/>).

## Community Education & Trainings

The Emergency Management Division regularly hosts a variety of courses and trainings, that provide attendees with the skills, resources, and knowledge to adapt and respond to emergency situations. The training and events calendar is updated regularly. Click here (<https://www.cuanschutz.edu/police/training/training-events-calendar/>) to view the Training & Event Calendar.

### Active Harmer/Shooter Response Training (Run/Hide/Fight)

An Active Harmer/Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area. More recently, the term was updated to "Active Harmer" because, while the individual's intention is the same, the weapon used may not be a firearm (e.g., hatchet, knife, vehicle, etc.). Active harmer situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the person levying the attack and mitigate harm to victims.

Additional information and details on upcoming training opportunities are available here (<https://www.cuanschutz.edu/police/training/active-harmer-information/>).

### Build-a-Kit Training

Natural, human-caused, and technological disasters can occur at any time. Having a plan and an emergency disaster kit will increase your ability to adapt and respond if ever faced with a disaster. Whether circumstances dictate sheltering-in-place or evacuating, developing an emergency plan and an emergency disaster kit is an effective way to ensure you and those around you have the tools and resources in place and ready to go during an emergency.

The Emergency Management Division regularly hosts a variety of courses and trainings, that provide attendees with the skills, resources, and knowledge to adapt and respond to emergency situations. Additional information and scheduled training events are available via this site (<https://www.cuanschutz.edu/police/divisions/emergencymanagement/build-a-kit/>).

### Stop the Bleed® Training

The #1 cause of preventable death after an injury is bleeding. In 5 minutes or less, someone can die from severe bleeding. Take action and learn how to STOP THE BLEED® today! If you would like to request a STOP THE BLEED® class for your school, college, or department, please email [emergencymgmt@cuanschutz.edu](mailto:emergencymgmt@cuanschutz.edu). Additional information, including scheduled training classes, are available here (<https://www.cuanschutz.edu/police/divisions/emergencymanagement/stop-the-bleed/>).

### RAD Training

The Rape Aggression Defense System for Women is a program of realistic, self-defense tactics and techniques. The Department recognizes that for some people, personal empowerment and self-advocacy involves learning any number of personal protection strategies. There's no experience needed to take a R.A.D. class, because the progressive building block format gives everyone the opportunity to learn the skills they want to learn — from how to be aware of your surroundings and who's around you, to what to do if they're attacked from behind to

using proper form. R.A.D. is not a martial arts program. Please visit this site (<https://www.cuanschutz.edu/police/training/rad-training/>) for additional information.

## Support Services

### Bicycle Registration

Protect your investment. Learn more about how to register your bike through this site (<https://www.cuanschutz.edu/police/services/bicycle-registration/>). Report suspicious activity near bike racks.

### Door Openings

The University Police Department is able to assist when people have locked themselves out of an office. If this happens, please contact our Communications Center at 303-724-4444. You will need to provide your name, location and office number. Once your campus affiliation has been verified, a member of the Police Department will be dispatched to your location to assist with opening the door.

### Fingerprinting

The state selected two vendors to provide sites, including mobile locations, across Colorado where applicants can obtain their electronic fingerprints. The fingerprints will be submitted directly to the Colorado Bureau of Investigation (CBI) for processing. Please visit the University Police website (<https://www.cuanschutz.edu/police/services/fingerprinting/>) for current vendor information.

### Lost and Found

If you have lost an item "of value", please contact the University Police Department at 303-724-4444. If you have found an item "of value", please contact the University Police Department. You may turn the item in directly to the University Police Department located at 13309 E. 17th Place, or an officer can meet you to pick up the item. If your Access Control Badge has been lost or stolen, contact the Security Badging Office at 303-724-0399 as soon as possible. After hours, call 303-724-4444.

Items considered to be of little monetary value (clothing, personal keys, eyeglasses, etc.) are turned into the Facilities Management. You should contact Facilities Management Dispatch at 303-724-1777.

Additional information is available here (<https://www.cuanschutz.edu/police/services/lost-and-found/>).

### Motorist Assistance

University Police personnel can assist with jump starting your vehicle. This service is free and is available 24 hours a day at the CU Anschutz Medical Campus. Because of the anti-theft features on most new cars, side air-bags and the potential for a large amount of damage, we do not provide a vehicle unlocking service. We also do not assist with tire changes or other mechanical problems. However, we are happy to phone someone to assist you.

University Police Department: 303-724-4444

### Property/Evidence Release

**All property held by the University of Colorado Anschutz Police Department is released by appointment only.** To schedule an appointment, please call 303-724-0261.

Please note items of evidentiary importance may not be available for release until authorized by either the District Attorney, City Prosecutor's

office or Court hearing the case. Property can only be released to a person identified as the owner in the police report, or someone providing proof of ownership. A signed, notarized letter from the owner designating a specific person to receive the property will also be accepted. A government issued identification card is required for property releases.

## Request a Copy of a Police Report

The University Police Department complies with the Colorado Open Records Act (CORA) CRS 24-72-201 to 206, and the Colorado Criminal Justice Records Act (CCJRA) CRS 24-72-301 to 309, when releasing records. Inspection or release of certain records may be denied per CRS 24-72-305.

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To obtain a copy of a police report, you may submit the form below online, or request the report in person at:

Police Records  
13309 E. 17th Place, Building P34  
Mail Stop F409  
Aurora, CO 80045

Additional information, including applicable fees, is available here (<https://www.cuanschutz.edu/police/services/request-a-copy-of-a-police-report/>).

## Security Escort/Safe Ride Shuttle Service

University Police will gladly provide escorts within our campus jurisdiction during hours of darkness. To request a safety escort, please call the University Police Department. This service is provided for your safety and security and is free of charge.

University Police Department: 303-724-4444

## Badging Office/Electronic Security

All CU Students, faculty, staff, affiliates, long-term and contractors are required to display their Access Control Badge while on the campus. The Security Badging Office is located in the Fitzsimons Building. The Access Control Badge is programmed to allow admittance to secured areas to which you have been authorized. All access is recorded by name for accountability. Do not share your access privileges with others. Please contact the Electronic Security Division for more information.

The Electronic Security Division is responsible for equipping all exterior doors to all buildings with access control devices and/or door position monitoring; all buildings have, by default, at least one card-controlled door in its secure perimeter. The Division also installs intrusion alarms, panic devices, CCTV monitoring and research equipment monitoring (i.e. freezers, incubators) for research laboratories and other restricted zones adjacent to public areas within the same building.

Please observe the following electronic security rules:

- Doors may not be propped open
- All electronic locking hardware should not be manipulated in a way to circumvent security
- Children and unescorted visitors must not be admitted entrance to secure and/or restricted lab areas

The University's electronic security system is an important element in providing a safe and secure environment for education, research and patient care. Failure to comply with alarm or access requirements, or any attempt to circumvent the electronic security system or to violate the access control policy will not be tolerated. The Electronic Security Division has tracking software that records access to doors. When the cause of the alarm can be attributed to an intentional act designed to circumvent the intent of the security system, the Chief of Police will be notified. In the event mitigating factors are not provided that justify, in the opinion of the Chief of Police, the security compromise, a fee can be levied against the appropriate school for each violation. These fees are to offset the cost of dispatching the alarm, initial police response and investigation, monitoring and resetting of the intentional security violation, follow up by the Chief of Police and the need to track the violation.

In the event the security system has sustained damage from such an act, the cost of repair also will be charged to the school/college or program.

Immediately report a lost or stolen access control badge to the Security Badging Office (SBO) Monday – Thursday 8:00am – 4:00pm and on Fridays 8:00am – 12:30pm, or contact University Police Dispatch outside of SBO hours at 303-724-4444, so that the lost/stolen access control badge is deactivated.

**Electronic Security Division:** (303) 724-0014

**Security Badging Office:** (303) 724-0399